

PROPOSED FORWARD AGENDA PLAN 2021/22

Standing items for all meetings		
Item	Description	Lead
(a)	Apologies/notification of AOB/declaration of interests	Chair
(b)	Minutes of previous meeting	Chair
(c)	Forum membership update	Chair
(d)	Update on national/local funding news or issues	LA – Kamaljit Kaur
(e)	Academies update	LA – Johnny Kyriacou
(f)	Forward agenda planning and key decisions log	Chair

Agenda items

Meeting 3 – 10 th March 2022		
Item	Description	Lead
1	DSG 2021-22 monitoring report	Kamaljit Kaur
2	DSG Schools Block - Confirmation of APT submission and schools' budgets 2022-23	
3	CSSB budget 2022-23	Kamaljit Kaur
4	EY centrally retained budget 2022-23	Johnny Kyriacou
5	DSG Management Plan update	Johnny Kyriacou

Meeting 4 – May 2022 (date TBC)		
Item	Description	Lead
1	Annual DSG report 2021/22 including impact	Kamaljit Kaur
2	Growth Fund 2021-22 outturn and 2022-23 update	Tony Madden
3	DSG Management Plan update	Johnny Kyriacou
4	Early Years update	Kamaljit Kaur

Meeting 5 – July 2022 (date TBC)		
Item	Description	Lead
1	DSG 2022-23 monitoring report	Kamaljit Kaur
2	DSG Management Plan update	Johnny Kyriacou
3	Early Years update	Johnny Kyriacou

SLOUGH SCHOOLS FORUM

HISTORIC AGENDA PLANNING based on six meetings per year

Meeting 1 – October	
Agenda item	Notes
DSG Schools Block – proposed timeline and consultation	<ul style="list-style-type: none"> 5-16 Task group considers options and agrees consultation. Consultation with schools In November.
SEND and AP place commissioning	<ul style="list-style-type: none"> LA confirms places commissioned in academies ahead of submission to ESFA in November – Forum notes

Meeting 2 – December	
Agenda item	Notes
DSG Schools Block – consultation outcome and task group recommendation	<ul style="list-style-type: none"> Forum considers outcome of consultation and task group discussion. Forum makes recommendation on the formula. Forum decides on any block transfer requests
Scheme for financing schools	<ul style="list-style-type: none"> Outcome of consultation with maintained schools on revisions to scheme. Approval of revised scheme by maintained school reps.
DSG Central School Services Budget (CSSB)	<ul style="list-style-type: none"> Line-by-line approval of CSSB budget allocations for next FY
Growth Fund	<ul style="list-style-type: none"> Review Growth Fund position Agree maximum ‘top slice’ from Schools Block and allocation model for next FY

Meeting 3 – January	
Agenda item	Notes
DSG Schools Block – confirmation of settlement and APT submission	<ul style="list-style-type: none"> LA confirms final DSG settlement and APT submission – Forum notes
DSG High Needs centrally retained budget	<ul style="list-style-type: none"> LA confirms line-by line allocation of HNB centrally retained funding – Forum notes
DSG Early Years centrally retained budget	<ul style="list-style-type: none"> LA confirms line-by line allocation of EY centrally retained funding – Forum notes

Meeting 4 – March	
Agenda item	Notes
DSG Schools Block – confirmation of individual schools’ budgets	<ul style="list-style-type: none"> LA confirmation of individual budgets following APT submission and any subsequent adjustments – Forum notes
DSG Early Years block	<ul style="list-style-type: none"> LA confirms funding arrangements for next FY – Forum notes

Meeting 5 – May	
Agenda item	Notes
Historically this meeting has been a ‘reserve’ meeting to allow for additional monitoring or where there have been unavoidable changes to the timings of other items.	

Meeting 6 – July	
Agenda item	Notes
Growth Fund - outturn from previous financial year.	LA confirms outturn and any consequent update to the allocations - Forum notes .
DSG – annual report	LA confirms deployment of DSG for previous financial year - Forum notes .